

ACT PREPARATION COURSE SYLLABUS

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This course is intended to help students to know what to expect when taking the ACT so they can do their best. The ACT measures the student's understanding of what has been taught in courses that they have completed by the time they enter college. The course provides knowledge in the area of ACT content, procedures, types of questions, approach to questions and general test-taking strategies.

Essential Functions

Each student will become familiar with:

- The content of the ACT
- The procedures to follow when actually taking the ACT
- The types of questions that can be expected on the ACT
- Suggestions on how to approach the questions
- General test-taking strategies

Successful completion of this course is dependent upon student utilization of these skills in test-taking strategies.

Materials

1. Calculator –You may use any four-function, scientific, or graphing calculator. The same calculator used in class should be used for the official ACT test. Your name should be permanently marked on both the calculator and calculator case.
2. Box of two dozen, No. 2 sharpened lead pencils with good erasers (No mechanical pencils, ink, ballpoint, or felt-tip pens are allowed on the ACT)-Two sharpened pencils should be brought to class everyday for practice tests.
3. 3- ring binder with clear plastic front that a sheet of paper can slide into, ACT and student's name should be on the paper in the clear pouch, (all notes, homework, and handouts will be kept here)
4. Looseleaf paper
5. Blue or Black pen for note taking

Expectations

- A positive attitude in an atmosphere of mutual respect is expected at all times.

- Students are expected to comply with all policies set forth by the Tuscaloosa County Board of Education regarding tardies, make-up work, standards of behavior, etc.
- **Attendance is required to successfully complete the course.** A portion of the content will extend beyond the scope of the text and will be covered only in classroom discussion.
- Any work missed due to an excused absence may be made up within the guidelines of the *Student Handbook*. It is the student's responsibility to contact the instructor within the prescribed time frame allotted for make-up work.
- Teachers will **not** provide makeup work for students absent for **unexcused** reasons.
- All students should be adequately prepared to participate in all classroom discussions in an informed manner.
- **Students should come to class prepared to work bringing all necessary materials (textbook, paper, pen, ACT binder) to every class session.**
- **All assignments are to be handed in on time, neatly done.** Late assignments will not be accepted.

Grading Policy

The final grade for each grading period will be based on various methods of assessment. These include, but are not limited to, tests, homework assignments, organized notebooks, quizzes (announced and unannounced), and class participation.

Each student is responsible for keeping a record of his/her graded work.

Do not ask if an assignment is for a grade. Assume all assignments will count.

You will be given the opportunity to earn an extra 100/100 each six weeks.

TO EARN THESE POINTS, YOU MUST:

- Be in your seat **before** the tardy bell rings, and
- Have on your desk a sheet of paper and be actively working on the day's warm-up questions. These questions will come from ACT tests
- Follow all classroom and school rules
- Participate in class discussions
- **NOT** cause any disruptions before, during, or after class
- To achieve these points, you must be in class on time. Once the tardy bell rings and you are not prepared, you will not be given the opportunity to gain these daily points. **NO EXCEPTIONS!**

Textbooks and Resources

Text: *The Real ACT Prep Guide: Peterson's a Nelnet Company.*